**SAMPLE GUEST INVITATION LETTER**

**[Date]**

U.S. **[Consulate or Embassy]**

Nonimmigrant Visa Section

**[City, Country location of U.S. Consulate or Embassy]**

Dear Consular Officer:

My name is **[student’s name as it is on your passport]**. I am currently a **[graduate or undergraduate student]** in **[name of department or college]** at the University of North Carolina at Charlotte, in [**F1/J1 immigration]** status, which is expected to continue until **[end date on your I‐20 or DS‐2019]**.

I would like to invite my **[relationship]**, **[full name]** to visit me in Charlotte, North Carolina to **[state purpose of the trip]** for the period from **[date]** to **[date]**.

**Host (Student) Information:**

* Name:
* Current Address:
* Passport Number:
* Passport valid until:
* Current Immigration Status:
* Date of Initial Entry to the U.S.:
* Relationship to guest:

**Visitor Information:**

* Name:
* Current Address:
* Date of Birth:
* Place of Birth:
* Passport Number:
* Passport Valid Until:
* Source of Funding During Stay in U.S.:

Thank you for your consideration.

Sincerely yours,

**[Your signature]**